

PEasy Project Co-ordinator with The Love Tank

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Job Description

GENERAL INFORMATION

Job title:	PEasy Project Coordinator
Salary:	£31,500 Pro-rata (0.2 FTE)
Hours:	Part time 7 hours per week (including evening and weekend work)
Accountable to:	Marc Thompson - Director, The Love Tank
Job location:	Remote working (primary); partner agencies office locations; & outreach venues across London
Contract:	6 months May 2021 – Nov 2021



JOB SUMMARY

The post holder will develop, support and implement the PEasy programme of work that will predominantly target men from Black African-Caribbean communities. The aim of the programme is to increase testing for gonorrhoea in this group and increase their engagement in sustainable sexual health services.

The post holder will be a member of The Love Tank team, with an office base at Stillpoint Spaces (Farringdon).

The post holder will be responsible for liaising directly with the contract partner, Yorkshire MESMAC and will be a main point of contact for various outreach venue providers and community influencers.

In addition, the post-holder will be responsible for recruiting and managing a small team of sessional workers and community influencers.

The worker will support the overall health promotion services provided by The Love Tank.



JOB FUNCTIONS/ RESPONSIBILITIES

Delivering outreach

Develop, support and implement outreach interventions that target African-Caribbean men including online and face-to-face outreach

Provide outreach and brief sexual health interventions at commercial and social venues and events across London, including during evenings and weekends

Signpost target groups into sexual health and other clinical services as appropriate

Undertake 'Pee-in-a-pot' screening in outreach settings

Distribute sexual health and HIV and services information and resources to individuals at venues and events across London

Planning and supporting outreach

Conduct a mapping exercise of and develop relationships with venues, social spaces and networks, including online networks, accessed by African-Caribbean men

Identify and recruit sessional workers, manage outreach rotas and ensure that health and safety, safe guarding, and other appropriate measures are in place within the outreach team

Provide regular supervision and ongoing training to outreach workers and community influences, as necessary

Identify and recruit community influencers to amplify the programme and signpost African-Caribbean men to sexual health services

Venue support and liaison

Develop links and take the lead in maintaining effective communications with commercial venues, clinics and other agencies in assigned region(s)

Liaise with SH London for provision of online test kits



Administration, training and learning

Collect and input relevant data during and after outreach and community testing sessions

Undertake all administrative work generated by the post

Keep abreast of medical, social and epidemiological developments in the fields of HIV, sexual health.

Attend meetings of The Love Tank, Yorkshire MESMAC and external agencies and groups as agreed with line manager

Complete the required training to comply with legal and quality assurance processes such as information governance, confidentiality, data sharing, safeguarding, health and safety at work

Carry out any other appropriate tasks requested by the line manager to ensure the effective delivery and development of The Love Tank








HIV PREVENTION OUTREACH WORKER - PERSON SPECIFICATION

 ESSENTIAL
  DESIRABLE

Qualification, Knowledge & Experience	Skills & Abilities
Experience in health promotion or other relevant area, or deemed comparable experience 	
Knowledge of the health needs of African-Caribbean men including current and emerging health issues 	
Knowledge of health inequalities and how they impact on African-Caribbean men 	
Understanding of health promotion methods in outreach settings, and peer education approaches to HIV prevention 	
	Understanding of boundaries and issues around confidentiality in work with clients in outreach settings 
	Excellent communication and interpersonal skills relevant to conducting outreach interventions 
	Ability to work flexible hours, including evenings and weekends in a range of London based commercial and social venues 

HIV PREVENTION OUTREACH WORKER - PERSON SPECIFICATION (continued)

 ESSENTIAL
  DESIRABLE

Qualification, Knowledge & Experience	Skills & Abilities
Experience of working with and coordinating volunteers and sessional staff 	
Experience of providing Point of Care HIV testing and supporting clients with basic STI sampling (training will be provided if necessary) 	
	Ability to work independently and to use own initiative 
	Ability to work as part of a multi-agency collaborative team, and to network across organisations 
	Ability to offer advice, information and informal support both face to face and by telephone or online in a sensitive, non-judgmental manner 
	Ability to manage own workload, calendar and administration, including the use Microsoft Office, Sharepoint and databases 